

## Module specification

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Module code	HLT619
Module title	Developing Practice and Preparing for Employment
Level	6
Credit value	20
Faculty	SLS
Module Leader	Rachel Byron
HECoS Code	100473
Cost Code	GAHW

### Programmes in which module to be offered

Programme title	Is the module core or option for this programme
BSc(Hons) Public Health and Wellbeing	Core
BSc(Hons) Mental Health and Wellbeing	Core

### Pre-requisites

None.

### Breakdown of module hours

Learning and teaching hours	24 hrs
Placement tutor support	0 hrs
Supervised learning e.g. practical classes, workshops	0 hrs
Project supervision (level 6 projects and dissertation modules only)	0 hrs
<b>Total active learning and teaching hours</b>	<b>24 hrs</b>
Placement / work based learning	80 hrs
Guided independent study	96 hrs
<b>Module duration (total hours)</b>	<b>200 hrs</b>

<b>For office use only</b>	
Initial approval date	6 <sup>th</sup> December 2021
With effect from date	September 2022
Date and details of revision	
Version number	1

## Module aims

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This module will enable students to develop a critical and applied understanding of key skills and attributes for professional practice, as well as reflect on and enhance academic skills including autonomous and independent learning. Student will also develop a critical understanding of contemporary and critical knowledge of skills for employability and graduate attributes. The inclusion of a Work Based Learning opportunity will enable students to learn and develop both in the classroom and real life settings.

## Module Learning Outcomes - at the end of this module, students will be able to:

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1	Develop a set of transferable graduate skills and attributes and apply these in a work based learning setting.
2	Critically reflect upon all aspects of graduate skills and attributes in relation to work based learning and their employability and career aspirations.
3	Critically reflect upon their learning and academic skills, and identify actions to further develop these.
4	Successfully complete 80 hours of Work Based Learning.

## Assessment

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Indicative Assessment Tasks:

This section outlines the type of assessment task the student will be expected to complete as part of the module. More details will be made available in the relevant academic year module handbook.

### Assessment 1

Students will be required to produce a portfolio across the academic year equivalent to 3,000 words evidencing the development of their academic and graduate skills in relation to their Work Based Learning. The portfolio will include two written elements and one oral element, for example, a simulation of a job application and interview, and a personal reflection.

### Assessment 2

Students will be required to successfully complete 80 hours of Work Based Learning.

Assessment number	Learning Outcomes to be met	Type of assessment	Weighting (%)
1	1, 2, 3	Portfolio	100%
2	4	Attendance	Pass/fail

## **Derogations**

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None.

## **Learning and Teaching Strategies**

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The learning and teaching strategy for this module follows WGU's Active Learning Framework. Students are required to attend 'synchronous' workshops that will include the delivery of module content alongside individual and group discussions and tasks. They are also required to complete 'asynchronous' directed study tasks provided on the Virtual Learning Environment (VLE), such as watching recorded lectures, engaging with discussion forums, and undertaking quizzes, individual and group tasks, key readings and reflective activities.

## **Indicative Syllabus Outline**

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- Independence and autonomy for planning, time management and writing at level 6
- Areas and actions for personal and professional development
- Key skills and graduate attributes required for employment
- Motivation and aspirational thinking
- Professional boundaries
- Motivational interviewing and eliciting change talk
- Developing conflict management and resolution
- Introduction to project management
- Introduction to leadership skills
- Reflective practice – in action and on action

## **Indicative Bibliography:**

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Please note the essential reads and other indicative reading are subject to annual review and update.

### **Essential Reads**

Cottrell, S. (2020). *Skills for Success: Personal Development and Employability*, 4th ed. London: Macmillan Education.

### **Other indicative reading**

Barr, J. and Dowding, L. (2019), *Leadership in Health Care*, 4<sup>th</sup> ed. London: Sage Publications Ltd.

Becker, F. (2021), *Boost Your Employability*, London: Sage Publications Ltd.

Careers Wales (No date) <https://careerswales.gov.wales/>.

Cottrell, S. (2019) *Study Skills Handbook, 5<sup>th</sup> Edition*, Basingstoke, United Kingdom: Palgrave Macmillan.

Cottrell, S. (2017) *Critical Thinking Skills: Effective Analysis, Argument and Reflection*, 3<sup>rd</sup> Edition: Basingstoke: Palgrave Macmillan.

Hooley, T and Grant, K. (2017) *You're Hired! Graduate Career Handbook: Maximise your Employability and Get a Graduate Job*, Bath: Crimson Publishing.

National Careers Service (No date) <https://nationalcareers.service.gov.uk/>.

Taylor, L. (2016) *How to Develop Your Healthcare Career: A Guide to Employability and Professional Development*. Oxford: John Wiley and Sons, Ltd.

WGU Careers Centre (No date) [www.glyndwr.ac.uk/careers](http://www.glyndwr.ac.uk/careers).

## **Employability skills – the Glyndŵr Graduate**

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Each module and programme is designed to cover core Glyndŵr Graduate Attributes with the aim that each Graduate will leave Glyndŵr having achieved key employability skills as part of their study. The following attributes will be covered within this module either through the content or as part of the assessment. The programme is designed to cover all attributes and each module may cover different areas.

### **Core Attributes**

Engaged  
Enterprising  
Creative  
Ethical

### **Key Attitudes**

Commitment  
Curiosity  
Resilience  
Confidence  
Adaptability

### **Practical Skillsets**

Digital Fluency  
Organisation  
Leadership and Team working  
Critical Thinking  
Emotional Intelligence  
Communication